

STAT	REPORT OF INVENTORY ADJUSTMENTS	STAT	Approved For Release 2005/11/21 : CIA-RDP70-00211R000700160006-0	14 May 1959	PAGE 1 OF 1 PAGES
		M/R ACC	REPORT NO.	VOUCHER NO.	

STAT

ITEM NO.	STOCK NO.	DESCRIPTION	CODE	A L L O C	C O N D	OF MEAS- URE	UNIT	BALANCE		ADJUSTMENTS			
								RECORDED	INVENTORY	QUANTITY		DOLLAR VALUE	
										OVER	SHORT	OVER	SHORT
1.	7/7110-273-9457	Filing cabinet, letter size, 4 drawer H x 1 drawer W, w/keylock.	00	3	ea.	49.320	1	0	0	1			
			08	3	ea.	49.320	0	1	1	0	49.32	49.32	
REFERENCE: PTI 59-68714													
BASIS: Obsolete. 12 on hand. 1 issued past year. Excess to requirements.													
For Records Management Staff: No Agency requirements for this item.													
CONCUR: _____													
It is recommended that No. 1 be placed in allocation "08" and disposed of through an appropriate established outlet consistent with security requirements.													
CSG: bad													

STAT

STAT	LOCATION OF COUNT SLIPS	CERTIFICATION	TRANSACTION CODE	APPROVAL	
		I CERTIFY THAT THE ABOVE INVENTORY ADJUSTMENTS ARE NECESSITATED BY DIFFERENCES BETWEEN THE BALANCES AS RECORDED ON THE STOCK RECORD CARDS AND THE BALANCES COUNTED ON THE PHYSICAL INVENTORY MADE ON _____		DATE	APPROVING OFFICIAL
		(Date)			APPROVED FOR DISPOSAL
	SIGNATURE OF ACCOUNTABLE OFFICER				

REPORT OF INVENTORY ADJUSTMENTS		STATION	DATE PREPARED 14 May 1959		PAGE 1 OF 1 PAGES								
M/R ACCOUNT NO.		REPORT NO.		VOUCHER NO.									
ITEM NO.	STOCK NO.	DESCRIPTION	CODE A L L O C D	UNIT C O N D	OF MEAS- URE	PRICE	BALANCE		ADJUSTMENTS				
							RECORDED	INVENTORY	QUANTITY		DOLLAR VALUE		
							OVER	SHORT	OVER	SHORT			
1.	7/7110-273-9445	Filing cabinet, letter size, steel 5 drawers H x 1 drawer w, w/o lock.	00	3	ea.	54.330	22	0	0	22		1195.26	
							08	3	ea.	54.330	0	22	1195.26
<p>REFERENCE: PTI 59-68740</p> <p>BASIS: 368 on hand. 1 on hand, Condition 3. six months level - 100. 141 issued past year. Excess to requirements.</p> <p>For Records Management Staff: No Agency requirements known for this item.</p> <p>CONCUR: _____</p> <p>It is recommended that No. 1 be placed in allocation "08" and disposed of through an appropriate established outlet consistent with security requirements.</p>													
CSG: bad													
LOCATION OF COUNT SLIPS		CERTIFICATION				TRANSACTION CODE		APPROVAL					
		I CERTIFY THAT THE ABOVE INVENTORY ADJUSTMENTS ARE NECESSITATED BY DIFFERENCES BETWEEN THE BALANCES AS RECORDED ON THE STOCK REC- ORD CARDS AND THE BALANCES COUNTED ON THE PHYSICAL INVENTORY MADE ON _____ (Date)						DATE		APPROVING OFFICIAL			
		SIGNATURE OF ACCOUNTABLE OFFICER		APPROVED FOR DISPOSAL									

REPORT OF INVENTORY ADJUSTMENTS		STATION	DATE PREPARED 12 May 1959		PAGE 1 OF 1 PAGES						
M/R ACCOUNT NO.		REPORT NO.		VOUCHER NO.							
ITEM NO.	STOCK NO.	DESCRIPTION	CODE A L L O C	UNIT OF MEAS- URE	PRICE	RECORDED	INVENTORY	ADJUSTMENTS			
								QUANTITY		DOLLAR VALUE	
								OVER	SHORT	OVER	SHORT
1.	7/7110-273-9457	Filing cabinet, letter size, steel, 4 drawers H x 1 drawer w, w/keylock.	003	ea.	49.320	1	0	0	1		49.32
			083	ea.	49.320	0	1	1	0	49.32	
REFERENCE: PHI 59-68544											
BASIS: Obsolete. 12 on hand. 1 issued past year. Excess to requirements.											
"For Records Management" No Agency requirements for this item.											
CONCUR _____											
It is recommended that No. 1 be placed in allocation "08" and disposed of through an appropriate established outlet consistent with security requirements.											
CSG: bad											
LOCATION OF COUNT SLIPS		CERTIFICATION				TRANSACTION CODE		APPROVAL			
		I CERTIFY THAT THE ABOVE INVENTORY ADJUSTMENTS ARE NECESSITATED BY DIFFERENCES BETWEEN THE BALANCES AS RECORDED ON THE STOCK RECORD CARDS AND THE BALANCES COUNTED ON THE PHYSICAL INVENTORY MADE ON _____ (Date)				DATE		APPROVING OFFICIAL			
		SIGNATURE OF ACCOUNTABLE OFFICER _____						APPROVED FOR DISPOSAL			

REPORT OF INVENTORY ADJUSTMENTS		STATION 	DATE PREPARED 29 January 1959	PAGE 1 OF 1 PAGES
M/R ACCOUNT NO.		REPORT NO.		VOUCHER NO.

STAT ITEM NO.	STOCK NO.	DESCRIPTION	CODE A L L O C A T I O N	UNIT OF MEAS- URE	PRICE	BALANCE		ADJUSTMENTS				
						RECORDED	INVENTORY	QUANTITY		DOLLAR VALUE		
								OVER	SHORT	OVER	SHORT	
1.	7/7110-H99-0360	TABLE, Double desk Folder, for 5x3 cards, 34 trays, w/accessories, consisting of table, 2 compartment tray and 2 drawer pedestal unit.		ea.	1,779.300	1	0	0	1			1779.30
						0	1	1	0	1779.30		
<p>///// ONLY ITEM /////</p> <p>RIA prepared by SMB</p> <p>BASIS: Excess to known Agency requirements. It is recommended that item be disposed of immediately due to its bulk.</p> <p>CONCUR: <u>LS/</u></p> <p>It is recommended that No. 1 be placed in allocation '08' and disposed of through an appropriate established outlet consistent with security requirements.</p>												
CCG: bed												

LOCATION OF COUNT SLIPS	CERTIFICATION I CERTIFY THAT THE ABOVE INVENTORY ADJUSTMENTS ARE NECESSITATED BY DIFFERENCES BETWEEN THE BALANCES AS RECORDED ON THE STOCK RECORD CARDS AND THE BALANCES COUNTED ON THE PHYSICAL INVENTORY MADE ON _____ <div style="text-align: center;">(Date)</div>	APPROVAL DATE _____ <div style="text-align: center;">APPROVED FOR DISPOSAL</div>
	SIGNATURE OF ACCOUNTABLE OFFICER 	SIGNATURE OF APPROVING AUTHORITY

REPORT OF INVENTORY ADJUSTMENTS		STATION	DATE PREPARED	PAGE	OF	PAGES
		M/R ACCO	REPORT NO.	VOUCHER NO.		
STAT	1. 7/7110-1199-0420	FILE CABINET, Cap size, steel, 5 drawer, w/drop front, green or gray, w/o lock.	00 6 ea. 59.030 4	0	0	4
			03 6 ea. 59.030 0	0	4	0
					236.12	236.12
STAT	2. 7/7110-1199-0421	FILE CABINET, Cap size, steel, 5 drawer, w/drop front, gray or green, w/key lock.	00 6 ea. 59.030 70	0	0	70
			03 6 ea. 59.030 0	70	70	0
					4132.10	4132.10
<p>BASIS: Item 1: No requirements. No issues for the past year. Quantity of 30 on hand, Condition 1, to be circulated as excess property.</p> <p>Item 2: No requirements. 2 issued in the past year. Quantity of 4 on hand, Condition 1, to be circulated as excess property.</p> <p>Lack of requirements and issues eliminates feasibility of repair.</p> <p>It is recommended that No. 1 & 2 be placed in allocation "03" and disposed of through an appropriate established outlet consistent with security requirements.</p> <p>FOR RECORDS MANAGEMENT STAFF: No Agency requirements known for these items.</p> <p>CONCUR: <i>[Signature]</i></p>						
LOCATION OF COUNT SLIPS		CERTIFICATION		APPROVAL		
		I CERTIFY THAT THE ABOVE INVENTORY ADJUSTMENTS ARE NECESSITATED BY DIFFERENCES BETWEEN THE BALANCES AS RECORDED ON THE STOCK RECORD CARDS AND THE BALANCES COUNTED ON THE PHYSICAL INVENTORY MADE ON _____ (Date)		DATE APPROVED FOR DISPOSAL		
		SIGNATURE OF ACCOUNTABLE OFFICER		SIGNATURE OF APPROVING AUTHORITY		